

# REQUEST FOR LETTER OF TRANSFER

Date \_\_\_\_\_

**To the Rector or Vicar of:**

\_\_\_\_\_  
(church)

\_\_\_\_\_  
(street)

\_\_\_\_\_  
(City, State, Zip)

**Please send an official Letter of Transfer to:**

\_\_\_\_\_  
(church)

\_\_\_\_\_  
(street)

\_\_\_\_\_  
(City, State, Zip)

**Please send an official Letter of Transfer for the following people:**

\_\_\_\_\_  
(name)

\_\_\_\_\_  
(approximate date of confirmation)

**Name of other family members being transferred:**

Name

Approximate Date of Confirmation

Name	Approximate Date of Confirmation

**Signed,**